



Martin O'Malley
GOVERNOR

Anthony G. Brown
LT. GOVERNOR

Raymond A. Skinner
SECRETARY

Clarence J. Snuggs
DEPUTY SECRETARY

June 13, 2008

Directive 2008-17

MEMORANDUM: ALL PARTICIPATING LENDERS

SUBJECT: PURCHASE ADVICE REPORT

The purpose of this Directive is to advise you that Single Family Housing will no longer provide a weekly Purchase Advice Report. The Purchase Advice Report may be printed from Lender On-line, and instructions on how to print this report are below. This Directive, along with the Lender's Manual, will be uploaded to our website (Lenders Only) and also to Lender On-Line (access Lender On-Line and then click on Program Documents).

To print the weekly Purchase Advice Report, access Lender On-line and click on the **Reports** tab. This will bring up **Available Reports**. Under **Available Reports**, click on **Purchase Advice**. Under **Lenders/Branches** and **Bond Series**, select "All". Under the **Purchase Period** range, enter the purchase date in the **From** and **To** fields (loans are purchased on Wednesdays). Under **Report Options**, select "Show 2nd Line of Detail" and then click on **Run Report** and print the Purchase Advice Report.

As always, we appreciate your continued participation in MMP. If you have any questions concerning this Directive or suggestions for improving our Program, please contact me directly at (410) 514-7508 or 1-800-638-7781 or by e-mail at manahan@mdhousing.org.

Sincerely,

William J. Manahan

William J. Manahan

Assistant Director, Homeownership Programs

Single Family Housing

COMMUNITY DEVELOPMENT
ADMINISTRATION
DIVISION OF DEVELOPMENT FINANCE
100 Community Place
Crownsville, MD 21032

PHONE 410-514-7400

TOLL FREE 1-800-756-0119

TTY/RELAY 711 or 1-800-735-2258

WEB www.mdhousing.org

